



CITY OF HAYDEN LAKE

Lot Line Adjustment Application

Hayden Lake Building Department

9393 North Strahorn Road

Hayden Lake, ID 83835

208-772-2161

deputyclerk@cityofhaydenlake.gov

REQUIREMENT CHECKLIST:

All request applications must be fully completed and include the following at the time of submission per City Code. Applicants must meet ALL of the following criteria to qualify for a Lot Line Adjustment.

- Lot size requirement of 14,520 square feet (each lot after split)
- Road frontage to depth ratio of .4% or greater
- 75 ft of road frontage
- Competed and notarized application: A signed and notarized application from the property owner of record.
- Property Survey: A licensed certified survey of the property, including location, existing details, structures, measurements, and boundary lines and setbacks.
- Scaled Site Map Drawing: Including the adjoining boundaries with the City of Hayden Lake, other adjacent properties, and location of streets, easements, property lines, and driveways. Engineering stamp may be required.
- Fees: The applicant shall pay the \$100.00 application fee and cost to reimburse the city for the cost of all services provided by the city engineer, city attorney, and any other city officials as well as other directed costs associated with processing the application. Additional costs include but are not limited to publications, notifications, signage, inspections, mailings, ordinances, agreements, application processing/review, and legal descriptions.

SUBMITTALS:

I have read and consent to the filing of this application as the owner of record for the property being considered in this application.

Name:

Mailing Address:

Phone Number:

Signature:

Date:



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APPLICANT INFORMATION:

FOR OFFICE USE ONLY

Lot Line Adjustment Permit # _____ Property Address _____

Fee \$ _____ Check # _____

Date: _____ Employee: _____

Approval Date _____ Denial Date _____

Permit Issuance Date: _____ Permit Expiration Date: _____

Applicant Name:

Applicant Phone Number:

Applicant Mailing Address:

City, State, and Zip Code:

Applicant Physical Address:

Subject Property Address:

City, State, and Zip Code:

Applicant Email (**Required**):

Parcel #

Legal Description (including adjacent streets):

Date Property Recorded:

Current Zoning:

Proposed Zoning:

Jurisdiction (current city or county):

Existing Area of City Impact:



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TAXING DISTRICTS PROVIDING SERVICES TO THE PROPERTY

Sewage Disposal:

Water Supply:

Fire District:

Highway District:

School District:

Nearest City:

NARRATIVE DESCRIBING YOUR REQUEST

What conditions warrant a lot line adjustment, and/or the zoning designation requested:

How would the proposal benefit the City of Hayden Lake and its residents:

What, if any, detrimental effect would/could the request have on adjacent properties:

What is the intended use of the property following the LLA and/or zoning:



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Why would it be in the best interest of the city to approve this request:

Any other justification that you feel may be important to be considered:

*****Official Use Only*****

City Comments:

How might this request affect the Comprehensive Plan:

Special conditions or contingencies applied for approval of this request:

Additional Comments:



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Permit Affidavit

I, _____ (Property Owner), being first duly sworn on oath, depose and say: 1) That the undersigned is the owner of the property described in the Permit Application to which this Affidavit is attached. 2) That the undersigned has been advised, and thus agrees, that it is the responsibility of the property owner to locate and determine property corners and property lines for all permits. As part of the application process, it is the responsibility of the property owner to accurately depict on the site plan property lines and accurate dimensions, locations and measurements associated with setbacks from property lines. 3) The property owner indemnifies and holds harmless the City of Hayden Lake from any action related to property lines associated with any aforementioned permit. 4) That the undersigned acknowledges that he/she has been informed, and thus agrees, that he/she shall not use any residential building for a commercial purpose.

Property Owner

Subscribed and sworn to before me this ____ day of _____, 20__

Notary Public for Idaho residing at

My Commission Expires: _____